## **Election Rules and Procedures**

The election rules shall be broken down into two kinds of offenses. The class one offenses will result in a 10% vote reduction for the executive and senator-at-large positions. The class one offense will result in a 5% vote reduction for all other positions.

The class two offenses are punishable with disqualification from all positions elected during the current election period but do not include positions appointed by the Student Government Association or positions elected during a different time period

- 1. In order to run for an office or to serve in office, a student must meet all the qualifications set forth in the Student Government Association constitution and have at least a 2.0 GPA.
- 2. If a candidate chooses to raise funds, he/she may do so. Student Government Association will not sponsor a candidate for any position.
- 3. All receipts from campaign materials must be turned in to the Student Government Association sponsor within the week of the election.
- 4. All candidates must be deemed eligible following an application process, which includes contact information, GPA/major information, and a 200-word essay.
- 5. Candidates running for President must have at least three semesters of experience on any branch of the Student Government Association.
- 6. Candidates running for Vice President must have at least two semesters of experience on any branch of the Student Government Association.
- 7. Candidates running for Secretary, Treasurer or Senator At-Large positions must have at least one semester of experience on any branch of the Student Government Association.
- 8. A candidate may not change the office for which he/she has filed to run after the application deadline, set by the Student Government Association.

- 9. A candidate must notify the head of elections or the Student Government Association sponsor in writing if he/she plans to withdraw from elections.
- 10. The order that the candidate names' appear on the ballot shall be determined by a random drawing of numbers at the first candidates' meeting, the candidate drawing the lowest number being first.
- 11.Formal campaigning (posters, campaign speeches, and letters to organizations, website post, Facebook, and other digital presentation) may not begin until after the date assigned by the Student Government Association sponsor and the head of elections.

## I. Class One Offenses

- 1. Each Candidate shall post no more than one poster per bulletin board throughout campus.
- 2. No table tent shall exceed 6X8 inches in dimension and must be approved by the Student Services office and the Student Government Association sponsor.
- 3. Any billboard/sandwich board used must be approved by the Student Government Association sponsor and/or Head of Elections. They are limited to the Commons area and are not to be driven into the ground.

## **II. Class Two Offenses**

- 1. All campaign materials shall be subject to University regulations, especially residence hall and classroom building regulations.
- 2. No campaign material shall be taped, hung from or fastened to the sidewalks, buildings, or other University structures.
- 3. Chalking in any manner is prohibited.
- 4. Each candidate shall be responsible for removal of their campaign materials with 48 hours of the closing of the polls.
- 5. Each candidate, or his/her non-candidate representative (a person who is not a candidate for the same position as the person he/she is representing), must attend the first meeting. Failure to do so will result in that candidate withdrawal from the election.

6. On Meet the Candidates Day- (between the hours of 11 a.m. and 2 p.m.) within the campaigning area (Commons) there shall be no more than 10 representatives working for your campaign (if running for the office of President/Vice-President and not more than 2 if running for other offices). Each of your working representatives must be wearing a name badge/sticker or some way to identify them (other than campaign t-shirt) by name and candidate they are working for.

## III. <u>Election Procedures</u>

- 1. The polls shall be open digitally from 11 a.m. to 2:30 p.m. during the days of the election.
- 2. The election results shall be open for inspection by the candidates from 11 a.m. to 2:30 p.m. the day following the announcement of the election results.
- 3. All challenges to the election must be made within 12 hours of the candidate's inspection in writing to the Head of the Elections and the Student Government Association sponsor.
- 4. There will be a spending limit of \$600 for the President/Vice Presidential candidates, a \$250 spending limit for Secretary and Treasurer, and a \$100 spending limit for all Senators.
- 5. The people monitoring the election results will be limited to the Head of Elections, SGA President, or any Student Government Association sponsor.
- 6. Write-in candidates are not allowed.
- 7. On the dates of the election, there shall be no distribution of campaign materials on campus. Campaign material is defined as anything containing the name, likeness, or portions of the platform of a candidate.
- 8. All violations of election rules and procedures witnessed by or made aware to the election committee shall be reported to the Student Government Association sponsor for the appropriate action.